

Optional Data Addendum Form to New Hampshire Limited Use Commercial Health Care Claims Research Data Sets

Information for the NHCHIS Limited Use Data Requester:

- 1) This is an <u>optional</u> form to aid in determining what fields to request and justifying the research need for the fields in your Limited Use Data Set – while this form is not a required form to request the Limited Use Data Sets it may aid in the review process and in extraction of the approved data sets.
- 2) Please complete either this form OR the data section (table) of the Application for Access to New Hampshire Limited Use Commercial Health Care Claims Research Data Sets, but not both. If you choose to use this Addendum, please reference that in the data section of the Application.
- 3) For a complete list of fields that may not be cited below, please reference the latest Consolidated Data Dictionary from https://nhchis.com/DataAndReport/DataSetDocumentation. Additional lines are provided in this form to enter any needed field(s) not already listed.
- 4) If this Addendum is used, please send it with your completed application for access to New Hampshire Limited Use Commercial Health Care Claims Research Data Sets. If your NHCHIS Limited Use Datasets Application Form is not included or completed, your form will be returned. Application Forms for the NHCHIS Limited Use Datasets are found at https://nhchis.com/DataAndReport/LimitedUseDataRequests

Please e-mail Mary Fields (Mary.Fields@dhhs.state.nh.us) at the Department of Health and Human Services with any questions.

Please send your completed application materials to the following address:

Mary Fields
Bureau of Data & Systems Management
Office of Medicaid Business & Policy
NH Department of Health and Human Services
129 Pleasant St
Concord, NH 03301-3857

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Below, please list the data elements required for your research. Request only those elements needed. Note: Group ID is not available unless it can be shown that it cannot be used to directly identify a person.

For each element provide a justification for need and where possible specify any subselection of records or grouping of values you expect to use for each data elements. Note: after your request is approved our contractor will work with you on the data set extract for your request; at that time they may recommend additional data elements. *Please use as much space as you need.*

- Need: We will only provide the minimum set of information with the minimum specificity that you need. Please supply a need for potential indirect identifiers (elements below with Need listed to the right of element). Data elements may be denied if your application does not justify your need explicitly when required.
- Sub-selection of Records (Filters): We will only release the minimum set of records needed for your study. Please provide any selection criteria for the records you are specifically interested in. For instance, if you are specifically studying heart disease, be sure to indicate you only require records where the diagnosis met your specified criteria for heart disease.
- O Grouping of Values: Where relevant, we will provide data elements pre-grouped. Please indicate any grouping that is needed for your study. For instance, if you only need to know the patient's grouped by a state of residence or your own custom service area grouping based on zip code, indicate that, and we will supply it instead of the zip code. Another common example is grouping of patient age.

Health Plan Member Eligibility File Data Element Selection (Shaded columns for internal use only.)

Requested		Element Description	Need/Filter/Group		Exclusions	Verification Initials
	ME001 & 2	Payer and Payer National Plan ID	Need: Filter: Grouping:			
	ME003 & ME912	Insurance Type Code/Product & Standardized Code	Filter: Grouping:			
	ME004	Year for which eligibility is reported in this submission	Filter: Grouping:			
	ME005	Month for which eligibility is reported in this submission	Need: Filter: Grouping:			
	ME006	Encrypted Insured Group or Policy Number (specify at right if grouping or filtering by number of members in group)	Need: Filter: Grouping:			
	ME007	Benefit Coverage Level Code	Filter: Grouping:			
	ME012 & ME911	Member's Relationship to Insured & Standardized Relationship Code	Filter: Grouping:			
	ME013	Member Gender	Filter:			
	ME014 calc	Member Age at Last Day of Month	Filter: Grouping:			
	ME015	Member City	Need: Filter: Grouping:			
	ME015 calc	Member New Hampshire County	Filter: Grouping:			
	ME016	Member State or Province	Filter: Grouping:			
	ME017	Member ZIP Code	Need: Filter: Grouping:			
\boxtimes	ME018	Medical Coverage Flag		Automatically Provided When Eligibility File Is Approved		
	ME019	Prescription Drug Coverage Flag	Filter:			
	ME020*	Dental Coverage Flag	Filter:			
	ME021*	Race 1 (not well populated)	Need:			
	ME022*	Race 2 (not well populated)	Need:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials	
	ME024*	Hispanic Indicator (not well populated)	Need:				
	ME025*	Ethnicity 1 (not well populated)	Need:				
	ME026*	Ethnicity 2 (not well populated)	Need:				
	ME028*	Primary Insurance Indicator	Filter:				
	ME029*	Coverage Type	Filter:				
	ME030*	Market Category	Market Category Filter:				
	ME031*	Special Coverage	Filter:				
	ME203**	Member's Assigned PCP	Need:				
	ME204**	HIOS Plan ID					
	ME205**	Plan Effective Date	Need:				
	ME206**	Minimum Value	Need:				
	ME207**	Exchange Indicator	Need:				
	ME208**	High Deductible Health Plan	Need:				
	ME209**	Active Enrollment	Need:				
	ME210**	New Coverage	Need:				
	ME900***	Plan State	Need:				
	ME901***	Advanced Premium Tax Credit	Need:				
	ME902***	NAIC Number	Need:				
	ME903***	Grandfather Plan Indicator	Need:				
	ME904***	Metal Value	Need:				
\boxtimes	ME905	Medicare Coverage Flag		Automatically Provided When Eligibility File Is Approved			
\boxtimes	ME906	Composite Unique Member Key (required for linking to claim tables)			Automatically Provided When Eligibility File Is Approved		
\boxtimes	ME915	MI_PERSON_KEY - Allows linking of members across all payers		Automatically Provided When Eligibility File Is Approved			

Additional Health Plan Member Eligibility File Data Element Requests (Shaded columns for internal use only.)

Element #	Element Name	Need	Filtering of Data Element (state "none" if none)	Data Element	Approved	Verification Initials

^{*}Added with 1/1/2010 paid dates
**Added with 1/1/2016 paid dates

^{***}Added with 1/1/2021 paid dates

Medical Claim File Data Element Selection (Shaded columns for internal use only)

Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
MC001 & 2	Payer and Payer National Plan ID	Need: Filter: Grouping:			
MC003 & MC913	Insurance Type/Product Code & Standardized Code	Filter: Grouping:			
MC004, 5, 5A	Payer Supplied Claim Control Number, Line Counter, and Version Number	Need:			
MC006	Encrypted Insured Group or Policy Number (specify at right if grouping or filtering by number of members in group)	Need: Filter: Grouping:			
MC011	Member Relationship to Insured Code	Filter: Grouping:			
MC012	Member Gender	Filter:			
MC901	Member Age at Last Day of Month	Filter: Grouping:			
MC014	Member City	Need: Filter: Grouping:			
MC014 calc	Member New Hampshire County	Filter: Grouping:			
MC015	Member State or Province	Filter: Grouping:			
MC016	Member ZIP Code	Need: Filter: Grouping:			
MC017	Date Service Approved (AP Date)	Need: Filter: Grouping:			
MC018	Inpatient Admission Date	Need: Filter: Grouping:			
MC018 calc	Inpatient Admission Year	Filter:			
MC019	Admission Hour	Filter: Grouping:			
MC020	Admission Type	Need: Filter: Grouping:			
MC021	Admission Source	Filter: Grouping:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	MC022	Discharge Hour	Filter: Grouping:			
	MC022A	Inpatient Discharge Date	Need: Filter: Grouping:			
	MC018/22 calc	Inpatient Length of Stay	Filter: Grouping:			
	MC023	Member Status at Discharge	Filter: Grouping:			
	MC024 & MC026 & MC912	Payer Service, National Service Provider, Standardized Provider ID# Numbers	Need: Filter: Grouping:			
	MC027	Service Provider Entity Type Qualifier (Person or Non-Person Entity)	Filter:			
	MC028 - 31	Service Provider Name or Organization Name	Need: Filter: Grouping:			
	MC032	Payer Service Provider Specialty Code	Filter: Grouping:			
	MC033	Service Provider City	Need: Filter: Grouping:			
	MC034	Service Provider State	Filter:			
	MC035	Service Provider ZIP Code	Need: Filter: Grouping:			
	MC036	Type of Bill – Institutional	Filter: Grouping:			
	MC037	Place of Service (POS) – Professional	Filter: Grouping:			
	MC038	Claim Status (payment status of specific service line record, Note: Normally released is the final status of the claim at the time the extract is made, subject to payer irregularities and available information)	Filter: Grouping:			
	MC039	Inpatient Admitting Diagnosis	Filter:			
	MC040	E-Code	Filter:			
	MC041	Principal Diagnosis	Filter:			
	MC042 - 53	Other Diagnosis – 1 to 12	Filter:			
	MC054	NUBC Revenue Code	Filter:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	MC055 - 57	HCPCS/CPT Procedure Code and Modifiers 1 and 2	Filter:			
	MC058	ICD-9-CM Procedure Code	Filter:			
	MC059	Date of Service – From	Need: Filter: Grouping:			
	MC060	Date of Service – Thru	Need: Filter: Grouping:			
	MC061	Quantity	Filter:			
	MC062	Charge Amount	Filter:			
	MC063	Paid Amount	Filter:			
	MC064	Prepaid Amount (and for capitated services the fee for service equivalent)	Filter:			
	MC065	Copay Amount	Filter:			
	MC066	Coinsurance Amount	Filter:			
	MC067	Deductible Amount	Filter:			
	MC069*	Discharge Date	Filter: Grouping:			
	MC070*	Service Provider Country Name	Filter:			
	MC071 & 72*	DRG, DRG Version	Filter:			
	MC073 & 74*	APC, APC Version	Filter:			
	MC075*	Drug Code	Filter:			
	MC076 & 77*	Payer Billing Provider Number and National Billing Provider ID	Need: Filter: Grouping:			
	MC078*	Billing Provider Name or Organization Name	Need: Filter: Grouping:			
	MC200**	ICD Indicator	Filter:			
	MC202**	Other ICD-CM Procedure Code – 2	Filter:			
	MC203**	Other ICD-CM Procedure Code – 3	Filter:			
	MC204**	Other ICD-CM Procedure Code – 4	Filter:			
	MC205**	Other ICD-CM Procedure Code – 5	Filter:			
	MC206**	Other ICD-CM Procedure Code – 6	Filter:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	MC207**	Carrier Associated With Claim	Need:			
	MC209**	Practitioner Group Practice	Need:			
	MC210**	Coordination of Benefits/Third Party Liability Amount	Need:			
	MC211**	Cross Reference Claims ID	Need:			
	MC212**	Allowed Amount	Need:			
	MC215**	Service Line Type	Need: Filter:			
	MC216**	Payment Arrangement Type	Need: Filter:			
	MC217**	Pay For Performance Flag	Need:			
	MC218**	Claim Processing Level Indicator	Need:			
	MC219**	Denied Claim Indicator	Need:			
	MC220**	Denial Reason	Need: Filter:			
	MC221**	Procedure Modifier – 3	Need: Filter:			
	MC222**	Procedure Modifier – 4	Need: Filter:			
	MC223**	HIOS Plan ID	Need:			
	MC900***	In Network Indicator	Need:			
	MC901***	Unit of Measure	Need:			
\boxtimes	MC905	Medicare Coverage Flag		Automatically Provided When Medical Claims File Is Approved		
\boxtimes	MC906	Composite Unique Member Key (required for linking to member and pharmacy claim tables)		Automatically Provided When Medical Claims File Is Approved		
\boxtimes	MC915	MI_PERSON_KEY - Allows linking of members across all payers		Automatically Provided When Medical Claims File Is Approved		

^{*}Added with 1/1/2010 paid dates

**Added with 1/1/2016 paid dates

***Added with 1/1/2021 paid dates

Additional Medical Claim File Data Element Requests (Shaded areas for internal use only.)

Element #	Element Name	Need	Filtering of Data Element (state "none" if none)	Data Element	Approved	Verification Initials

Pharmacy Claim File Data Element Selection (Shaded columns for internal use only.)

Requested		Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	PC001 & 2	Payer and Payer National Plan ID	Need: Filter: Grouping:			
	PC003 & PC912	Insurance Type/Product Code & Standardized Code	Filter: Grouping:			
	PC004 & 5	Payer Claim Control Number and Line Counter	Need:			
	PC006	Encrypted Insured Group or Policy Number (specify at right if grouping or filtering by number of members in group)	Need: Filter: Grouping:			
	PC011	Member Relationship to Insured Code	Filter: Grouping:			
	PC911	Standardized Member Gender	Need:			
	PC901	Member Age at Last Day of Month	Filter: Grouping:			
	PC014	Member City	Need: Filter: Grouping:			
	PC014 calc	Member New Hampshire County	Filter: Grouping:			
	PC015	Member State or Province	Filter: Grouping:			
	PC016	Member ZIP Code	Need: Filter: Grouping:			
	PC017	Date Service Approved	Need: Filter: Grouping:			
	PC018 & PC913	Payer Pharmacy Number & Standardized Pharmacy ID# Number	Need: Filter: Grouping:			
	PC020	Pharmacy Name	Need: Filter: Grouping:			
	PC021	National Pharmacy ID Number	Need: Filter: Grouping:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	PC022	Pharmacy Location City	Need: Filter: Grouping:			
	PC023	Pharmacy Location State	Filter:			
	PC024	Pharmacy ZIP Code	Need: Filter: Grouping:			
	PC025	Claim Status (payment status of specific service line record, Note: Normally released is the final status of the claim at the time the extract is made, subject to payer irregularities and available information)	Filter: Grouping:			
	PC026	Drug Code (NDC)	Filter: Grouping:			
	PC027	Drug Name	Filter: Grouping:			
	PC028	New Prescription	Filter: Grouping:			
	PC028A	Refill Number	Filter: Grouping:			
	PC029	Generic Drug Indicator	Filter:			
	PC030	Dispense as Written Code	Filter:			
	PC031	Compound Drug Indicator	Filter:			
	PC032	Date Prescription Filled	Need: Filter: Grouping:			
	PC032 calc	Year Prescription Filled	Filter:			
	PC033	Quantity Dispensed	Filter:			
	PC034	Days Supply	Filter:			
	PC035	Charge Amount	Filter:			
	PC036	Health Plan Paid Amount	Filter:			
	PC037	Ingredient Cost/List Price	Filter:			
	PC038	Postage Amount Claimed	Filter:			
	PC039	Dispensing Fee	Filter:			
	PC040	Copay Amount	Filter:			
	PC041	Coinsurance Amount	Filter:			
	PC042	Deductible Amount	Filter:			
	PC043***	Prescription Number	Need:			
	PC044 - 46*	Prescribing Physician Name	Need:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	PC047*	Prescribing Physician Payer Number	Need:			
	PC203**	Carrier Associated With Claim	Need:			
	PC211**	Cross Reference Claim ID	Need:			
	PC212**	Allowed Amount	Need:			
	PC213**	HIOS Plan ID	Need:			
	PC214**	Claim Processing Level Indicator	Need:			
	PC215**	Service Line Type	Need:			
	PC216**	Denied Claim Indicator	Need:			
	PC217**	Denial Reason	Need:			
	PC900***	Mail Order Pharmacy Indicator	Filter: Need:			
	PC901***	In Network Indicator	Filter: Need:			
	PC902***	Claim Version Number	Need:			
	PC906	Composite Unique Member Key (required for linking to member and medical claim tables)		Automatically Provided When Pharmacy Claims File Is Approved		
	PC915	MI_PERSON_KEY - Allows linking of members across all payers		Automatically Provided When Pharmacy Claims File Is Approved		

^{*}Added with 1/1/2010 paid dates

Additional Pharmacy Claim File Data Element Requests (Shaded columns for internal use only.)

Element Name	Justification of Need	Filtering of Data Element (state "none" if none)	Grouping of Data Element	 Exclusions	Verification Initials

^{**}Added with 1/1/2016 paid dates ***Added with 1/1/2021 paid dates

Dental Claim File Data Element Selection (Shaded columns for internal use only.)

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	DC001 & 2	Payer and National Plan ID	Need: Filter: Grouping:			
	DC003 & 913	Insurance Type/Product Code & Standardized Code	Filter: Grouping:			
	DC004 & 5	Payer Claim Control Number, Line Counter	Need:			
	DC006	Insured Group or Policy Number	Need:			
	DC011	Individual Relationship to Insured Code	Filter: Grouping:			
	DC012	Member Gender	Filter:			
	DC014	Member City Name of Residence	Need: Filter: Grouping:			
	DC014 calc	Member New Hampshire County of Residence	Filter: Grouping:			
	DC015	Member State or Province	Filter: Grouping:			
	DC016	Member ZIP Code of Residence	Need: Filter: Grouping:			
	DC017	Date Service Approved	Need: Filter: Grouping:			
	DC018 & 20	Payer Service Provider Number & National Service Provider ID	Need: Filter: Grouping:			
	DC021	Service Provider Entity Type Qualifier (Person or Non-Person Entity)	Filter:			
	DC022 - 25	Service Provider or Organization Name	Need: Filter: Grouping:			
	DC026	Payer Service Provider Specialty Code	Filter: Grouping:			
	DC027	Service Provider City name	Need: Filter: Grouping:			
	DC028	Service Provider State or Province	Filter:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	DC029	Service Provider ZIP Code	Need: Filter: Grouping:			
	DC030	Facility Type - Professional	Filter:			
	DC031	Claim Status (payment status of specific service line record, note: normally released is the final status of the claim at the time the extract is made, subject to payer irregularities and available information)	Filter:			
	DC032-34	CDT Code and Modifiers	Filter:			
	DC035	Date of Service - From	Need: Filter: Grouping:			
	DC036	Date of Service - Thru	Need: Filter: Grouping:			
	DC037	Charge Amount	Filter:			
	DC038	Paid Amount	Filter:			
	DC039	Copay Amount	Filter:			
	DC040	Coinsurance Amount	Filter:			
	DC041	Deductible Amount	Filter:			
	DC042 & 43	Payer Billing Provider Number and National Billing Provider ID	Need: Filter: Grouping:			
	DC044	Billing Provider Last Name or Organization Name	Need: Filter: Grouping:			
	DC201**	Carrier Associated with Claim	Need:			
	DC203**	Practitioner Group Practice	Need:			
	DC204**	Tooth Number/Letter	Need:			
	DD205**	Dental Quadrant	Need:			
	DC206**	Tooth Surface	Need:			
	DC207**	Claim Version	Need:			
	DC208**	Diagnosis Code	Need:			
	DC209**	ICD Indicator	Need:			
	DC211**	Cross Reference Claims ID	Need:			
	DC212**	Allowed Amount	Need:			
	DC213**	HIOS Plan ID	Need:			
	DC215**	Service Line Type	Need:			

Requested	Element #	Element Description	Need/Filter/Group	Approved	Exclusions	Verification Initials
	DC218**	Claim Processing Indicator	Need:			
	DC219**	Denied Claim Indicator	Need:			
	DC220**	Denial Reason Code	Need:			
	DC900***	In Network Indicator	Filter: Need:			
	DC901***	Quantity	Need:			
	DC906	Composite Unique Member Key (required for linking to member and medical claim tables)		Automatically Provided When Dental Claims File Is Approved		
	DC915	MI_PERSON_KEY - Allows linking of members across all payers		Automatically Provided When Dental Claims File Is Approved		nen Dental

Additional Dental Claim File Data Element Requests (Shaded areas for internal use only.)

Element #	Element Name		Grouping of Data Element (state "none" if none)	Approved	Verification Initials

Supporting Tables Automatically Provided When Claim File(s) Approved:

Table Name	Verification Initials
Reference (30)	
Provider Detail	
Final Claim	

^{**}Added with 1/1/2016 paid dates
***Added with 1/1/2021 paid dates

Principal Investigator and Requestor Signatures

I have reviewed the request form. All statements made in the request form are true, complete, and correct to the best of my knowledge.

Principal Investigator Name:	
Principal Investigator Signature:	Date:
Requestor (if different than Principal Investigator) Name:	
Requestor Signature:	Date:

****REMAINDER OF FORM FOR INTERNAL USE ONLY****

NH DHHS INTERNAL USE FORM FOR LIMITED USE DATASET REQUESTS

Research Title:	
	nmittee:
Commercial Only ☐ Commercial and MCO ☐	
Years approved:	
Researcher Contact Info:	
UPS#	FedEx #
Exclusions to Limited Use Data Request: Yes No (Note: All Exclusions need to be marked on the Data Element	
Additional Notes regarding Exclusions:	

<u>MILLIMAN INTERNAL USE FORM FOR LIMITED USE DATASET REQUESTS</u> (For use by NH MedInsight Client Service Manager)

Data Request Reviewed By:	
Date Reviewed:	
Data Request Approved By DHHS:	
Files sent to Limited Use Requester: Limited Use Datasets Limited Use Data Dictionary Reference Tables	 □ Provider Detail reference table □ Limited Use Notice (hard copy or soft copy)
FED EX or UPS (circle one) account number: Yes □ No □	
Secure FTP credentials created for dataset download: Yes ☐ No ☐	
Datasets sent to Requestor on (Date):	